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## On-Line Classes with Ed2Go

Our instructor-facilitated online courses are informative, fun, convenient, and highly interactive. All courses run for six weeks (with a two-week grace period at the end).

Courses are project-oriented and include lessons, quizzes, hands-on assignments, discussion areas, supplementary links, and more. You can complete any of these courses entirely from your home or office and at any time of the day or night.

### How to Get Started:

1. To see all the courses we offer, visit our Online Instruction Center at

**[www.ed2go.com/harvardaded](http://www.ed2go.com/harvardaded)**

2. Click the **Orientation** link and follow the instructions to enroll for your course. During orientation, you will learn important information about your course. You will also be provided an opportunity to choose the name and password you will use to access your course. *This step is critical!* You cannot access your course until you complete orientation.
3. Payment can be done by check, mailed to the Harvard Community Education office, or **NEW:** payments can now be done online! Go to: [www.psharvard.org](http://www.psharvard.org), click on ONLINE PAYMENT CENTER at the top of the page, then choose Community Ed.
3. When your course starts, return to our Online Instruction Center and click the **Classroom** link. To begin your studies, simply log in with the name and password you provided during orientation.

### Requirements:

All courses require Internet access, e-mail, the Netscape Navigator, or the Microsoft Internet Explorer. Some courses may have additional requirements. Please visit our Online Instruction Center for access to complete course descriptions, student evaluations, instructor biographies, requirements, and other information.

### Just a sample of the hundreds of courses available:

Designing Effective Websites

DreamWeaver

InDesign

Java 2 Programming

Illustrator

Computer Skills for the Workplace

Web Page Design

Photoshop

Making Movies with Windows Vista

Breaking Into Sitcom Writing

Get Paid to Travel

Become a Veterinary Assistant

Microsoft Word

Microsoft Excel

Microsoft Excel

Microsoft PowerPoint

Microsoft Publisher

Real Estate Investing

Introduction to QuickBooks

Quicken

Creating a Successful Business Plan

Accounting Fundamentals

Project Management Fundamentals

Praxis I Preparation

A to Z Grant Writing

Creating the Inclusive Classroom

And many more!

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Experience the convenience of on-line learning!